# Tools for success: Self-assessment

## Step two: Action plan

Use this template to create an action plan based on your responses to the questions in the [Tools for success self-assessment tool](https://www.bayes.city.ac.uk/faculties-and-research/centres/cce/reports-guides-and-research/tools-for-success/self-assessment).

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Capacity area** | **What we do well** | **What we need to develop** | **Possible actions to strengthen and develop** | **Resources required** | **People involved** | **Priority order** |
| **Compliance: Are we legal?** |  |  |  |  |  |  |
| **Governance: Can we demonstrate accountability?** |  |  |  |  |  |  |
| **Direction: Do we know where we are going?** |  |  |  |  |  |  |
| **Finance: Have we got the financial resources to meet our obligations?** |  |  |  |  |  |  |
| **People: Have we got the right people and skills?** |  |  |  |  |  |  |
| **Operations: Are we efficient and effective in meeting our objectives?** |  |  |  |  |  |  |
| **Connect: Do we work well with others?** |  |  |  |  |  |  |